



New Barn Road, Amberley,
Nr Arundel, West Sussex,
BN18 9LT

01798 831370
office@amberleymuseum.co.uk
www.amberleymuseum.co.uk

Dear Amberley exhibitor,

Amberley Museum is pleased to bring you details of the **Miniature Steam and Models Weekend** on the **14th and 15th September 2019**, and invite you to attend. Entry is by invitation only due to the popularity of this event.

Working models and particularly live road and rail steam will form the centrepiece of the event with activity and moving about our site encouraged.

All live steam entries must have current boiler inspection certification and insurance. All working models must be covered by Public Liability Insurance and operated by competent persons.

The exhibitors' gate will be open from 17:00 to 20:00 on Friday 13th and between 08:00 and 10:00 on Saturday and Sunday. Arrivals cannot be accepted during the public opening hours between 10:00 and 16:30 on any day. Please indicate your arrival time and day on the entry form.

We have limited caravan/motor home parking for overnight use. We cannot accept tents as all parking is on hardstanding. The operator of the exhibit and one passenger arriving with the exhibit are admitted free of charge. **Extra passengers are subject to the special rate of £5.00 per person payable in advance with your entry form.** Organisations and societies can book using the form opposite, please enclose a covering note to include information on your stand and named persons who would be in attendance/operating. Standard entry tickets can be purchased on arrival at our Visitor Reception, for any additional family/friends that would like to attend the event with you.

If you would like to take part in this event, please complete the entry form attached **and return to the Museum with an A5 stamped self-addressed envelope**, as soon as possible.

No entries will be accepted once our limits are reached or after our closing date of Friday 16th August, whichever is the earlier. Confirmation and your event number will be posted to you approximately two weeks before the show. If you have any queries please contact our office at office@amberleymuseum.co.uk or 01798 831370.

Nick Pidgley
Event organiser

Please post form to: Miniature Steam, Amberley Museum, New Barn Road, Amberley, Near Arundel, BN18 9LT
 OR e-mail to office@amberleymuseum.co.uk (passes/donations can be purchased by telephone 01798 831370)

Amberley Museum – Miniature Steam 14+15 Sept 2019 - Entry Form

Contact details:

Name			
Address			Post Code
Telephone			
E-mail			
<p>Amberley Museum (AM) will process the personal data provided on this form for the legitimate interest of running events and providing you with the necessary information to attend events as an exhibitor. AM will process your personal data provided on this form for the legitimate interest of your GiftAid donation. AM will not pass your data on to any third parties (except HMRC), it will only be held under the legal requirements for GiftAid covered by GDPR.</p> <p><input type="checkbox"/> I consent to AM processing the personal data provided on this form so that I can be on the Museum's emailing list.</p> <p>Both of the above are covered by the AM privacy statement available on the AM website, www.amberleymuseum.co.uk and from the Museum office.</p>			

Vehicle / Exhibit details:

Type of model			
Scale / Gauge		Type & Make	
Is this a working model?	Yes / No	If No, do you need undercover space?	Yes / No
Exhibiting on	SAT / SUN / BOTH DAYS	Day of arrival	
Time of arrival		Do you wish to stay overnight in a caravan or motorhome?	
Do you have disability access requirements? If yes please supply details.			

Passes / Donation / Gift Aid:

<p>Amberley Museum is a registered educational charity (no. 278722) and is not funded through any national or local government body or grants. We have to raise over £2000 every day of the year just to keep it running, and this excludes any new projects – they are separately funded. We rely for our existence on the goodwill of visitors, volunteer supporters and sponsors. Thank you for supporting the Museum, please Gift-Aid if you can.</p>			
Additional Adult (if required)	£5 (or £5.50 GiftAid)	Number needed	£
Donation			£
Please make cheques payable to 'Amberley Museum' Total payable			£
<p>Boost your donation by 25p of Gift Aid for every £1 you donate Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.</p> <p>If you are able to Gift Aid please complete</p>	<p>In order to Gift Aid your donation you must tick the box below:</p> <p><input type="checkbox"/> I (fill in name) _____ want to Gift Aid the total above to Amberley Museum. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference. Please notify Amberley Museum if you want to cancel this declaration, change your name or home address, no longer pay sufficient tax on your income and/or capital gains</p> <p>If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.</p>		

Declaration: *By signing below you accept the following conditions:*

I confirm that the driver of this entry will hold a valid licence to drive this class of vehicle.
 I confirm that the vehicle will be covered by a RTA Third Party Insurance including show use off public roads on the day of the event
 I confirm I will arrive by 10.00 and not depart before 16.00 on the event day unless specifically authorised by the organisers.
 I understand that the organisers will decide the location of my vehicle on the day of the event.

Sign		Date	
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OFFICE USE ONLY

Chq amount £ _____ Rec'd by Initial, date _____ Entered on events d'base by Initial, date _____
 Entered on Gift Aid s'sheet by Initial, date _____ Number _____ assigned by Initial, date _____